

Inver Grove Heights City Council Actions from Jan. 14, 2019 Meeting



The following actions were taken at the Jan. 14, 2019 City of Inver Grove Heights Council meeting. City Council meetings are broadcast by the Town Square Television and are available for online viewing at www.townsquare.tv

Official 2019 Depositories Approved

City Council annually designated banks, brokers and dealers which will be used during the calendar year. The following institutions were approved for 2019: Bremer Bank, N.A.; Wells Fargo Bank, N.A.; RBC Capital Markets, LLC; Wells Fargo Securities LLC; Morgan Stanley Smith Barney LLC; Stifel Nicolaus & Co., Inc.; and Moreton Capital Markets, LLC.

Contact: Kristi Smith, Finance Director, ksmith@invergroveheights.org, 651-450-2521

Acting Mayor Appointed

City Council designated Councilmember Piekarski Krech to serve as Acting Mayor for 2019.

Contact: Michelle Tesser, City Clerk, mtesser@invergroveheights.org, 651-450-2513

2019 Board Appointments

Dakota County Communications Center: Mayor Tourville, Director and Councilmember Perry, Alternate Director.

Northern Dakota County Cable Communications Commission: Mayor Tourville, Council representative, Mr. Richard Jackson, citizen representative.

Deputy Weed Inspector: Parks Superintendent Brian Swoboda.

Contact: Michelle Tesser, City Clerk, mtesser@invergroveheights.org, 651-450-2513

2019 Official Newspaper Designated

City Council designated the South-West Review as the City's official newspaper for 2019,

Contact: Michelle Tesser, City Clerk, mtesser@invergroveheights.org, 651-450-2513

2019 Electronic Fund Transfers Authorized

City Council annually designated banks, brokers and dealers which will be used during the calendar year. The following institutions were approved for 2019: Bremer Bank, N.A.; Wells Fargo Bank, N.A.; RBC Capital Markets, LLC; Wells Fargo Securities LLC; Morgan Stanley Smith Barney LLC; Stifel Nicolaus & Co., Inc.; and Moreton Capital Markets, LLC.

Contact: Kristi Smith, Finance Director, ksmith@invergroveheights.org, 651-450-2521

Operations and Management Supervisor Job Description

City Council approved the job description of the new Operations and Management Supervisor with direction that the position will be updated to clarify that this will be a working supervisory position. The position will be updated and posted by Jan. 21, 2019

Contact: Eric Carlson, Parks and Recreation Director, ecarlson@invergroveheights.org, 651-450-2587

Water Heater Replacement at the Veterans Memorial Community Center

City Council approved the installation of two new water heaters for the Veterans Memorial Community Center, awarding a bid to Bruce Nelson Plumbing in an amount not exceed \$28,850.

Contact: Eric Carlson, Parks and Recreation Director, ecarlson@invergroveheights.org, 651-450-2587

Pay Request #5 for the Heritage Village Park Dog Park Improvements

City Council approved pay request #4 to Pember Companies in the amount of \$30,260.82 for the Heritage Village Park Dog Park.

Contact: Eric Carlson, Parks and Recreation Director, ecarlson@invergroveheights.org, 651-450-2587

2019 Sentence to Serve Contract

City Council approved the 2019 contract with Dakota County for Sentence to Serve program work crews (STS). The contract will not exceed \$28,320 and is for a minimum of 60 crew days of service.

Contact: Brian Swoboda, bswoboda@invergroveheights.org, 651-450-2592

2018 Donations and Grants for Parks and Recreations Programs

City Council accepted the final 2018 donations/sponsorships/grants totaling \$12,027.97 for various parks and recreation programs and events from July 15 to Dec. 31.

- CHS Inc. - \$1,000 Safety Camp Sponsor
- Unity One Credit Union - \$800 Special Event & IGH Days Sponsor
- Brew Card Donation - \$12 General Donation
- Various Businesses (27 local businesses provided cash sponsorships) - \$8,325 Holidays in the Heights
- MN Twins Community Fund - \$1,000 Remainder of Youth Sports Coaching Grant
- Seniors - \$6 Book Club Donation
- VMCC - \$959.97 Pickleball Equipment Donation
- Boys Blue Line Club – 40" TV valued at \$800 donated for the lobby of the VMCC

Contact: Eric Carlson, Parks and Recreation Director, ecarlson@invergroveheights.org, 651-450-2587

American with Disabilities Policies

City Council reviewed and approved a Public Notice Policy related to the American with Disabilities Act. The policy is on the City's website, on the Bulletin Board at City Hall, and will be published in the INSIGHTS newsletter.

Contact: Eric Carlson, Parks and Recreation Director, ecarlson@invergroveheights.org, 651-450-2587

Joint Powers Agreement for Dakota County Mutual Aid Assistance Group (MAAG) Team

City Council approved the Joint Powers Agreement between Dakota and Rice Law Enforcement agencies for the continued service of South Metro SWAT (F.K.A. Dakota County Mutual Aid Assistance Group (MAAG) team). Changes to the JPA include the name formally changed to South Metro SWAT; adding Northfield and Faribault; adding Rice County; wording changed to allow for more flexibility with non-parties and expenses; terms set for more routine review of JPA.

Contact: Sean Folmar, Deputy Chief, sfolmar@invergroveheights.org, 651-450-2465

Police Department Donations Accepted

City Council accepted \$9,275 in donations for various police department programs and events from Jan. 1 to Dec. 31, 2018.

Six anonymous donors donated \$9,025 towards the K-9, and Walmart donated \$250 to Shop with a Cop.

Contact: Sean Folmar, Deputy Chief, sfolmar@invergroveheights.org, 651-450-2465

Fire Department Donation Accepted

City Council accepted \$1,000 from an anonymous donor to be allocated to the fire department's equipment fund. The Inver Grove Heights resident expressed gratitude to the fire and police departments for their service to the community.

Contact: Judy Thill, Fire Chief, jthill@invergroveheights.org, 651-450-2495

6639 Concord Avenue Demolition Contract Additional Expenses

City Council approved an additional \$830 related to the demolition costs of 6639 Concord Avenue. During the demolition the contractor located a below ground waste tank that was not known to exist, as well as eight tires. These items were not covered under the original bid price approved by Council on Nov. 13, 2018.

Contact: Janice Gundlach, Community Development Director, jgundlach@invergroveheights.org, 651-450-2546

2019 Community Development Block Grant Funds Application

City Council authorized submittal of the 2019 Community Development Block Grant Funds application to Dakota County and allocate 100 percent funding to the Housing Rehabilitation Program.

Contact: Janice Gundlach, Community Development Director, jgundlach@invergroveheights.org, 651-450-2546

Fire Station #2 New Construction Play Applications #1 and #2

City Council approved pay application #1 for \$611,800 and pay application #2 for \$737,675 to Jorgenson Construction for project 2014-10 Fire Station #2 New Construction.

Contact: Judy Thill, Fire Chief, jthill@invergroveheights.org, 651-450-2495

Multiple Change Orders and Pay Vouchers Approved

City Council approved change order #6 (\$47,778.84) and pay voucher #9 (\$52,373.08) and #10 (\$59,373.22) for city project 2015-09D – Broderick Blvd. Reconstruction, city project 2017-21 VMCC/Golf course parking lots, city project 2018-08 – Fire Station #2 sewer and water improvements, and city project 2018-11 – Fire Station #2 fiber optic improvements. The improvements were ordered as part of the 2018 Pavement Management program.

Contact: Eric Carlson, Parks and Recreation Director, ecarlson@invergroveheights.org, 651-450-2587

City Council approved pay voucher #2 for city project 2018-13 – Public Works Maintenance Facility HVAC Improvements in the amount of \$9,500.

City Council approved pay voucher #7 in the amount of \$3,326.48 for city project 2016-09D – 60th Street Area Reconstruction, city project 2016-10 – 60th Street Area Utility Improvements, city project 2015-12 (phase 1) – NWA Trunk Watermain Improvements, 65th Street Loop (Argenta Trail to Babcock Trail). Resident spoke at the meeting, to explain the concerns the neighborhood had sent to staff.

Contact: Scott Thureen, Public Works Director, sthureen@invergroveheights.org, 651-450-2571

City Council approved change orders #1 (\$8,485.23), 2 (\$24,404.18), and 3 (\$15,823.78), and pay voucher #5 (\$363,730.09) for city project 2017-03 – Watermain Improvements 65th Street Loop, and 2017-24 – Highway 3 Intersection Improvements for 65th Street.

City Council approved pay voucher #4 for 93rd Street and Abigail Court Area Reconstruction in the amount of \$24,822,82

City Council approved change order #4 and pay voucher #6 for city project 2018-08 Fire Station #2 Sewer and Water Improvement5s and Conduit for city project 2018-11 Fire Station #2 Fiber Optic Improvements.

Contact: Tom Kaldunski, City Engineer, tkaldunski@invergroveheights.org, 651-450-2572

Additional Construction Engineer and Survey Services from Kimley-Horn

City Council accepted additional construction engineering and survey services IPO #21E (\$3,000) and #21F (\$11,000) from Kimley-Horn, for city project 2015-09D – Broderick Blvd. Reconstruction, city project 2017-21 – VMCC/Golf course parking lots, city project 2018-08 – Fire Station #2 Sewer and Water Improvements, and city project 2018-11 Fire Station #2 Fiber Optic I (improvements).

Contact: Tom Kaldunski, City Engineer, tkaldunski@invergroveheights.org, 651-450-2572

Fire Station #2 Proposal Amendment from SRF Consulting Group

City Council accepted proposal amendment #4 from SRF Consulting Group for city project 2018-08 – Fire Station #2 Sewer and Water Improvements and city project 2018-11 – Fire Station #2 Fiber Optic Improvements, authorizing \$20,500 for additional engineering services.

Contact: Tom Kaldunski, City Engineer, tkaldunski@invergroveheights.org, 651-450-2572

Storm Water Review Proposal

City Council accepted a proposal from Barr Engineering in the amount of \$3,500 for storm water review services at Industrial Equities Site 2 – Gene Worrells Church Acres

Contact: Tom Kaldunski, City Engineer, tkaldunski@invergroveheights.org, 651-450-2572

Bolton & Menk and Kimley-Horn to Provide professional Services for Development Reviews

An increase in large projects is anticipated in 2019 and the City Council accepted a proposal from Bolton & Menk and from Kimley-Horn to review industrial/commercial development projects, with the review changes funded by escrows received from the developer.

Contact: Tom Kaldunski, City Engineer, tkaldunski@invergroveheights.org, 651-450-2572

GPS Surveying Equipment Purchase

City Council approved the purchase of GPS surveying equipment, a replacement of the 2013 GPS unit and an upgrade in field GIS equipment. Funding for this capital purchase would be from the Technology Fund, Compute Hardware.

Contact: Tom Kaldunski, City Engineer, tkaldunski@invergroveheights.org, 651-450-2572

Public Works Capital Equipment Purchases

City Council approved the replacement of 16 pieces of equipment approved in the 2019 budget.

Contact: Scott Thureen, Public Works Director, sthureen@invergroveheights.org, 651-450-2571

Rental Housing Licenses Approved

City Council approved three rental licenses: 7371 Bond Way, 6973 Archer Court, and 6965 Archer Court.

Contact: Nicole Cook, Rental and Code Compliance Coordinator, ncook@invergroveheights.org, 651-450-2491

Compensation Plan Adjustments and Collective Bargaining Agreement Terms

City Council approved the 2019 and 2020 compensation plan wage adjustments for seasonal/temporary, non-union, and union employees, and contract terms in the collective bargaining agreements with IOUE, LELS Patrol, and LELS Sergeants.

Contact: Janet Shefchik, HR Manager, jshfchik@invergroveheights.org, 651-450-2512

Personnel Actions

City Council confirmed and approved the following personnel actions:

Part-time/temporary/seasonal: Andrei Alexander, Outdoor Rink Attendant; Nirupa Ganesan, Skating Instructor; Gary Harker, Ticket Taker/Seller; Reilly Heidelberg, Outdoor Rink Attendant; Kevin Killion, Outdoor Rink Attendant; Matthew LaBarre, Outdoor Rink Attendant; Anthony Meester, Outdoor Rink Attendant; Louis Schoen, Lifeguard; Joshua Stidham, Outdoor Rink Attendant; Grace Sullivan, Fitness Worker; Jordan Toomey, Lifeguard; Mary Jo Weiss, Fitness Worker/Instructor

Streets: Gary Ista, street maintenance helper

Voluntary resignations: Alexandra Bjornson, Birthday Party Host; Heather Jilk, Fitness Attendant; Amy Kurr, Lifeguard; Nicole Skora, Fitness Worker; Ashley James, Firefighter; Paul Schnell, Police Chief.

Contact: Janet Shefchik, HR Manager, jshfchik@invergroveheights.org, 651-450-2512

Public Hearing on 2019 Pavement Management Program; 55th Street Court/55th Street Area Reconstruction

After a public hearing was held City Council ordered project, accepted addendum no. 1 to the Feasibility Report, approved plans and specifications, and authorized advertisement for bids for the 2019 Pavement Management Program, City Project No. 2018-09F - 55th Street Court/55th Street Area Reconstruction. The total estimated project cost is \$1,154,906, with \$277,389 in estimated assessments (24 percent of the project).

Contact: Thomas J. Kaldunski, City Engineer, tkaldunski@invergroveheights.org, 651-450-2572

Public Hearing on 2019 Pavement Management Program; Atwater Path Reconstruction

After a public hearing was held City Council ordered project, accepted addendum no. 1 to the Feasibility Report, approved plans and specifications, and authorized advertisement for bids for the 2019 Pavement Management Program, City Project No. 2018-09D – Atwater Path Reconstruction.

Contact: Steve W. Dodge, Assistant City Engineer, sdodge@invergroveheights.org, 651-450-2541

Public Hearing on 65th Street Roadway and Drainage Improvements and 65th Street Trunk Watermain Improvements

After a public hearing was held City Council ordered project, accepted addendum no. 1 to the Feasibility Report, approved plans and specifications, and authorized advertisement for City Project No. 2015-03 (65th Street Roadway and Drainage Improvements) and City Project No. 2018-03 (65th Trunk Watermain Improvements)

Contact: Scott Thureen, Public Works Director, sthureen@invergroveheights.org, 651-450-2571

Conditional Use Permit and Variances for Property Located at 9725 South Robert Trail

City Council approved a conditional use permit for mini-storage with outdoor storage; a variance from maximum fence height; and a variance from minimum landscape standards for property located at 9725 South Robert Trail.

Contact: Allan Hunting, City Planner, ahunting@invergroveheights.org, 651-450-2554

McGroarty Park 1st Addition Plat

City Council approved (4-1) the Preliminary Plat and Final Plat for the McGroarty Park 1st Addition. The property is located on the west side of Blaine Avenue, south of Upper 55th Street.

Contact: Allan Hunting, City Planner, ahunting@invergroveheights.org, 651-450-2554

Northern Dakota County Cable Communications Commission Denial of Comcast's Formal Franchise Renewal

City Council approved the prepared resolution to deny Comcast's formal franchise renewal.

Contact: Jodie Miller, Executive Director of TownSquare TV, jmiller@townsquare.tv

Brew Pub Ordinance First Reading

City Council approved the first readings of the Ordinance amending City Code Title 4, Chapter 1, Sections 4,5,6, and 14 to Permit the Issuance of on-sale Brew Pub Liquor Licenses and off-sale Brew Pub Malt Liquor License.

Contact: Janice Gundlach, Community Development Director, jgundlach@invergroveheights.org, 651-450-2546

Council Representation at Local Issues and Progress Plus Meetings

Council Members Bartholomew and Dietrich were appointed to attend the Inver Grove Heights Local Issues meetings.

Council Member Perry was appointed to attend the Progress Plus Board of Directors meetings.

Contact: Michelle Tesser, City Clerk, mtesser@invergroveheights.org, 651-450-2513

Dog Licensing, Dog Leashes, Dangerous Dogs Ordinance Changes First Reading

City Council approved the first readings of changes to 5-4-1 to 5-4-14; 7-5-1; 10-2-2; 10-15H-4-8 related to dog licensing, dog leashes, and dangerous dogs.

Contact: Eric Carlson, Parks and Recreation Director, ecarlson@invergroveheights.org, 651-450-2587